



Job Description

Job Title: Case Team Lead
Program: Murray's House
Reports To: Program Manager
Salary: Dependent Upon Experience

Position Vacancies: 1 F.T.E.

SUMMARY

The SHARP Foundation provides a compassionate, non-judgemental spectrum of care to the people we serve in all our 6 programs. The Murray's House Team Lead is an instrumental role in SHARP's multi-disciplinary team. The successful candidate will directly supervise the front line staff (Health Care Aides / Human Support Workers) at Murray's House, which supports 23 high acuity individuals seeking permanent supportive housing. The people served by the SHARP Foundation have complex health and social profiles with co-morbidities which may include HIV, Hepatitis C, addictions, mental health issues, physical disabilities, brain injuries, histories of abuse, homelessness and criminalization.

RESPONSIBILITIES

- Under the supervision of the Program Manager, the Team Lead will establish and implement attainable Case Plans for 12 high acuity residents.
- Directly supervise a team of support workers (human services / health care aides)
- Communicating with doctors, nurses, counsellors, and volunteers.
- Attending appointments with residents.
- Recording daily activities into HMIS - a computer database (training provided).
- Working closely with staff and pharmacy to maintain client medication regimes.
- Providing psychosocial support and assessing the emotional well-being of each resident.
- Implement activities in the home and community.
- Assisting residents with developing life skills – cooking, cleaning, good hygiene, etc.
- Oversee the administering medications in a safe and timely manner.
- Contacting appropriate medical support when necessary.
- Providing spiritual support as needed.
- Using motivation and empowerment to get residents involved in day to day activities in the home and within the community.

hope | dignity | compassion

PROFESSIONAL COMPETENCY & CHARACTERISTICS

To succeed you must have the following competencies and characteristics:

- Excellent supportive and active listening skills; defuse difficult situations.
- High level of organization and self-motivation.
- Excellent client engagement and motivation skills.
- Empathetic, compassionate and able to build respect and trust with residents, staff and neighbours.
- Committed to the organizational mission, values and vision including harm reduction.
- Excellent communication skills – listening, documenting (computer based) and oral.
- Strong safety focus; good understanding of universal safety procedures.
- Maintain professional boundaries, attitudes and practices.
- High level of confidentiality and discretion.

QUALIFICATIONS

- Licensed Practical Nurse Designation or other health / social work certification, with 3-5 years of experience working with vulnerable or marginalized populations. Other candidates who prove a superior knowledge of harm reduction and Housing First philosophies and several years experience working with vulnerable or marginalized individuals will be considered.
- Minimum of 2 years supervisory experience.
- Experience in the Indigenous Peoples service sector is an asset
- Strong interpersonal skills, adaptability, program planning experience and administrative abilities.
- Strong knowledge of mental health and substance use from a harm reduction perspective.
- Understanding of HIV including GIPA/MIPA, stigma, discrimination, etc.
- Knowledge of community health, justice, and homeless issues.
- Ability to communicate and relate to residents in a non-judgemental and compassionate manner.
- Certified in First Aid, CPI, and willingness to complete additional training and courses as per the Calgary Homeless Foundation's education schedule.

How to Apply:

Email résumé and cover letter to hr@thesharpfoundation.com